

Initiative Tracker Canvas

Use this tool to document and track an initiative, workstream, or assignment

Title:

Situation:
What is the situation we're seeking to address/fix/change?

Mission:
What is the goal?

Strategy & Action Plan:
What is our plan to achieve this goal?

Leadership:
Who is accountable for the initiative, and who's on the team?

Accountable leader:

Support team:

Risks:
What risks should we anticipate? How do we plan to mitigate them?

Risks:	Mitigation:

Resources
What resources are required?

Financial:	Staff:	Other:

Status:
Where are we in the execution? What help/support do we need to advance?

